



**Access
Canberra.**

*Work Health and Safety Act 2011 (WHS Act) –
Work Health and Safety Regulation 2011 (WHS Regulation)*

Enforceable undertaking proposal

Date: 27 June 2019

Enforceable undertaking

AMENDMENT

Undertaking to – Access Canberra - given for the purposes of part 11 of the *Work Health and Safety Act 2011 (WHS Act)*.

Section 216.

by Glass Tech Pty Ltd

ACN 161 560 02149

CAN 156 002 149

AMENDMENT TO ENFORCEABLE UNDERTAKING BETWEEN GLASS TECH PTY LTD AND ACT WORKSAFE DATED 02 MARCH 2018

Privacy statement

Access Canberra respects your privacy and is committed to protecting personal information. The information provided on this document is for the purpose of making an undertaking to the Access Canberra given for the purposes of part 11 of the WHS Act. This information will be managed within the requirements of the current ACT government privacy policy.

The department may publish the undertaking and the information contained in it for purposes identified in the undertaking or for other appropriate legal purposes in various publications such as newspapers and on its website. The department may be required to disclose personal information to other regulatory agencies in accordance with other law enforcement activities which may be conducted as part of an investigation. Further information on our privacy policy can be found at <http://www.cmd.act.gov.au/legal/privacy>.

A request has been received from the Canberra Institute Technology (CIT) to amend section Strategy 6 of the original undertaking.

The change has been initiated by the CIT and will read as follows:

As part of the commitment to the CIT, Glass Tech Pty Ltd will pay CIT training expenses as listed below:

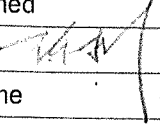
Glass Tech Pty Ltd has agreed to pay \$2875.00 as per the CIT receipt by 30 September 2019. Glass Tech Pty Ltd has also agreed to pay a second training instalment in the amount of \$2,250.00 as per CIT receipt by 30 May 2020.

This amendment will replace the previously agreed Strategy 6 which detailed Orientation days and factory tours by students to promote changes in industry.

SECTION 3 – OFFER OF UNDERTAKING

I offer this undertaking and commit to the terms herein.

Signed



Name

Bin CHEN

Position

Operations Manager

Dated at Hume this 02
(suburb)

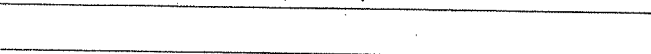
day of July 20 19

OR

As a duly authorised person of

I offer this undertaking and commit to the terms herein.

Signed (duly authorised person)





Name

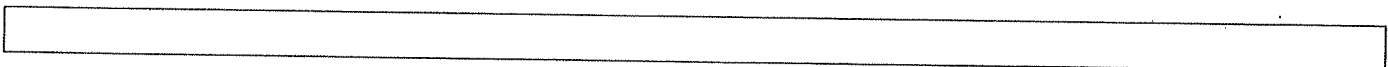


Position



Dated at  this 
(suburb)

day of  20 



The duration of an enforceable undertaking is determined by the content of the agreed terms. An enforceable undertaking commences and is enforceable once accepted by Access Canberra. The enforceable undertaking will be concluded on written advice from Access Canberra when all requirements of the undertaking have been satisfactorily executed.

I accept this undertaking as an enforceable undertaking under section 216 of the WHS Act.

Signed



Name

Bradley Cummins

Position

Assistant Director WorkSafe ACT

Access Canberra

Dated at Dickson this 27
(suburb)

day of July 20 19

ANNEXURE 1 – PUBLIC NOTICE OF ACCESS CANBERRA ACCEPTANCE OF UNDERTAKING

Notice of Acceptance of an enforceable undertaking under Part 11 of the *Work Health and Safety Act 2011*.

On 26 May 2017, a delivery driver, delivering glass sheeting to Glass Tech Australia's (**Glass Tech**) factory in Hume, sustained an injury to his neck while the glass was being unloaded. WorkSafe ACT investigated the incident and subsequently alleged that Glass Tech Australia contravened section 32 of the *Work Health and Safety Act 2011 (Act)*.

This notice is placed under the terms of an enforceable undertaking and Glass Tech acknowledges acceptance of an undertaking that is enforceable under the Act, as settlement of the abovementioned alleged contravention. The enforceable undertaking requires the following actions:

1. An extensive upgrade of Glass Tech's machinery to reduce manual handling.
2. Implementation of work health and safety (WHS) training programs for employees of Glass Tech.
3. Performance of annual external audits of Glass Tech's Work Health and Safety Management System.
4. Engaging safety consultants on an annual basis to monitor safety and assist in implementing any necessary changes to Glass Tech's practice.
5. Introduction of a reward scheme to encourage individual employees to undertake external safety training.
6. Implementation of a reporting system to enable workers to report safety incidents and to identify WHS hazards.
7. Implementation of a safety induction program for workers commencing on site.
8. Engagement with the Canberra Institute of Technology and commitment to:
 - a. supply glass stock, hardware and consumables for the glazing trade course;
 - b. provide ongoing industry training to Trade teachers;
 - c. provide funding for two semesters of Computer based Glass Skills Online learning for Certificate 111 in Glass and Glazing.

Supply to the ACT Red Cross:

- a. Ford Mondeo diesel titanium station wagon to be used as an on-call vehicle for the organisation.
- b. Two Laboratory Freezer units upon signing of this agreement and a further cash donation to assist with the purchase of a third Laboratory unit (as per strategy 7)

The full undertaking and general information about enforceable undertakings will be available at www.accesscanberra.act.gov.au